

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for YKC

I am writing to formally apply for the Youth Knowledge Challenge (YKC) program.

[Introduction: Briefly introduce yourself and your background relevant to the YKC.]

[Body: Explain your interest in the program, what you hope to gain from it, and how you can contribute.]

[Conclusion: Thank the recipient for their consideration and express your hope for a positive response.]

Sincerely,

[Your Name]