

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Organization/Institution Name]  
[Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Student's Name] for the YJSC program. I have had the pleasure of knowing [him/her/them] for [duration] as [his/her/their] [relationship to the student, e.g., teacher, mentor, etc.].

[Paragraph describing the student's qualifications, skills, and experiences relevant to YJSC, including specific examples.]

[Additional paragraph highlighting the student's character, work ethic, and potential impact in the YJSC program.]

In conclusion, I strongly believe that [Student's Name] would be an outstanding addition to the YJSC program. I am confident that [he/she/they] will make significant contributions and further develop [his/her/their] skills through this opportunity.

Thank you for considering this recommendation. Please feel free to contact me if you have any questions or need further information.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]