

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title/Position]  
[Organization/Company Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to you in support of [Applicant's Name] in their application for a YB visa. I have known [Applicant's Name] for [duration of time] and can attest to their character, integrity, and dedication.

During our time together at [how you know the applicant - work, school, community organization, etc.], I have witnessed [specific examples of the applicant's qualities - professionalism, teamwork, responsibility, etc.]. [Applicant's Name] is not only a highly skilled [profession or role] but also a person of strong moral principles.

I am confident that [Applicant's Name] will contribute positively to [mention the country or community they are applying to], and I fully support their application for the YB visa. Please feel free to contact me at [your phone number] or [your email] should you require any further information.

Thank you for considering this letter of recommendation.

Sincerely,

[Your Name]  
[Your Title/Position, if applicable]  
[Your Organization, if applicable]