

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Subject: Garage Sale Agreement

Dear [Recipient Name],

This letter serves as an agreement between [Your Name] and [Recipient Name] for the upcoming garage sale to be held on [Date] at [Location].

**\*\*1. Sale Details\*\***

- Date of Sale: [Date]
- Time: [Start Time] to [End Time]
- Location: [Address]

**\*\*2. Responsibilities\*\***

- [Your Name] will be responsible for [list responsibilities, e.g., signage, setup, etc.].
- [Recipient Name] will be responsible for [list responsibilities, e.g., pricing items, collecting payments, etc.].

**\*\*3. Profit Sharing\*\***

Any profits generated from the sale will be divided as follows:

- [Your Name]: [Percentage/Amount]
- [Recipient Name]: [Percentage/Amount]

**\*\*4. Items for Sale\*\***

The following items will be included in the garage sale:

- [List of items]

**\*\*5. Cancellation Policy\*\***

In the event of cancellation, both parties must agree in writing at least [X] days prior to the sale date.

Please sign below to indicate your agreement to the terms outlined above.

Sincerely,

[Your Name]

[Signature]

I, [Recipient Name], agree to the terms of this garage sale agreement.

[Recipient Signature]

[Date]