

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Community Event Coordinator/Organization Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to express my interest in participating in the upcoming community yard sale on [Event Date]. I believe this event is a wonderful opportunity to bring our community together and promote sustainable practices through recycling and reusing items.

As a resident of [Your Neighborhood/Community Name], I would like to register as a vendor for the yard sale. I plan to sell a variety of items, including household goods, toys, and clothing. I am also committed to ensuring that my setup is organized and adheres to any guidelines provided.

Please let me know if there are any application forms or fees required to finalize my participation. I would appreciate any additional information about the event schedule and setup procedures.

Thank you for considering my application. I look forward to contributing to the success of this community event.

Sincerely,
[Your Name]