

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Church Name]
[Church Address]
[City, State, Zip Code]

Dear [Church Event Coordinator's Name],
I hope this letter finds you well. I am writing to formally request permission to participate in the upcoming yard sale event organized by [Church Name] on [Event Date].

I believe that this event is a wonderful opportunity to bring our community together and support a great cause. I would like to contribute by selling gently used items, with all proceeds going towards [specific purpose, e.g., church programs, community outreach].

I am committed to complying with any guidelines and regulations set forth by the church for this event. Additionally, I will ensure that my setup is neat and respectful of the church grounds.

Thank you for considering my application. I look forward to the opportunity to contribute to this event and support the mission of [Church Name].

Sincerely,
[Your Name]
[Your Signature (if sending a hard copy)]