

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KXAN News

[Recipient Name or Department if known]
[Station Address]
[City, State, Zip Code]

Dear [Recipient Name or "KXAN News Team"],
I am writing to contribute to KXAN News with a story idea/article that I believe would resonate with your audience. [Briefly introduce the topic and explain its significance, providing any relevant background information or context.]

As a [your profession or relation to the topic], I have witnessed [mention any personal experiences or observations that highlight the importance of your contribution]. I believe that this story could provide valuable insights and [mention any potential impact it could have on the community or audience].

I have gathered a few key points that may be of interest:

1. [Point one]
2. [Point two]
3. [Point three]

If you find this proposal intriguing, I would love the opportunity to discuss it further or provide more detailed information. You can reach me at [your phone number] or [your email address].

Thank you for considering my contribution. I look forward to the possibility of working together to bring this story to light.

Sincerely,

[Your Name]
[Your Title/Position if applicable]