

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to ask for your support in organizing a yard sale to benefit [cause or reason for the sale, e.g., local charity, school project, personal need].

The yard sale is scheduled for [date] at [location], and I would greatly appreciate your help in any of the following ways:

1. Donating items to sell (clothing, household goods, toys, etc.)
2. Volunteering your time to help set up, run the sale, or pack up leftovers
3. Spreading the word to friends and family

Your support would make a significant difference, and I believe together we can make this event a success. If you're interested, please let me know by [RSVP date].

Thank you for considering my request. I look forward to the possibility of working together to support [the cause].

Warm regards,

[Your Name]