

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]
[Department]

Yharnam University
[University Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position at Yharnam University as advertised [mention source or reference]. I am currently a [your academic year, e.g., sophomore] studying [your major] at [your current institution], and I am eager to apply my skills and gain practical experience in [specific field or department].

My academic background has equipped me with a solid understanding of [relevant skills or knowledge related to the internship]. Additionally, my experience [mention any relevant experience or projects], has honed my ability to [specific skills or contributions you can make to the internship].

I am particularly drawn to this internship because [explain why you are interested in Yharnam University and the specific department/program]. I believe that my [mention specific skills or attributes] will enable me to contribute positively to your team.

Enclosed is my resume, which provides further details about my education and experience. I am looking forward to the opportunity to discuss how I can contribute to the [specific department or project] at Yharnam University.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]