

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Admissions Office]
YG School
[School Address]
[City, State, Zip Code]

Dear Admissions Committee,
I hope this letter finds you well. I am writing to formally request admission for my child, [Child's Name], to YG School for the upcoming academic year [Year].

[Briefly introduce your child, including age and current educational background. Mention any relevant achievements or interests.]

We believe that YG School's commitment to [mention specific programs, values, or curriculum] aligns perfectly with our child's educational goals and personal growth.

[Explain why you have chosen YG School and how it fits your child's needs.]

Please find attached the necessary documents for the admission process, including [list of attached documents, if any].

Thank you for considering our application. We look forward to the opportunity for [Child's Name] to become a part of the YG School community.

Sincerely,

[Your Name]
[Your Relationship to Child]