

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Subject: Lease Agreement for [Property Address]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formalize our lease agreement for the property located at [Property Address]. Below are the terms of our agreement:

1. ****Leased Premises:**** [Description of the property]
2. ****Lease Term:**** [Start date] to [End date]
3. ****Monthly Rent:**** \$[Amount]
4. ****Security Deposit:**** \$[Amount]
5. ****Payment Due Date:**** [Date each month]
6. ****Utilities Included:**** [List of utilities]
7. ****Rules and Regulations:**** [Brief overview or attach separate document]
8. ****Signatures:****

- Tenant: _____ Date: _____
- Landlord: _____ Date: _____

Please confirm your acceptance of these terms by signing and returning this letter.

Thank you for your attention to this matter.

Sincerely,

[Your Name]