

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Committee

[School's Name]
[School's Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,

Subject: Appeal for School Admission Rejection

I hope this letter finds you well. I am writing to formally appeal the decision regarding my application for admission to [School's Name] for the [specific school year/term]. My application was unfortunately rejected, and I would like to respectfully request a reconsideration of your decision.

Firstly, I would like to express my sincere gratitude for the time and effort that you and your committee dedicated to reviewing my application. I understand the challenges of making admissions decisions and appreciate the hard work that goes into this process.

I believe that my application represents my skills and potential well; however, I would like to highlight some additional aspects that may not have been sufficiently communicated in my original application. [Briefly explain any new information, achievements, or circumstances that support your appeal. For example, personal challenges overcome, recent grades, awards, or how you align with the school's values.]

I am deeply passionate about [mention specific interests related to the school or program] and am eager to contribute positively to the school community. I genuinely believe that attending [School's Name] would provide me with an exceptional opportunity to grow academically and personally.

Thank you for considering my appeal. I would be grateful for the opportunity to discuss my application further and provide any additional information required. I look forward to your response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]