

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Admissions Office]

YG School

[School Address]

[City, State, ZIP Code]

Subject: Proof of Residency for Admission

Dear Admissions Committee,

I am writing to provide proof of residency for my child, [Child's Name], in support of our application for admission to YG School for the [specific academic year/grade level].

Below are the details confirming our residency:

- **\*\*Address\*\***: [Your Address]
- **\*\*Duration of Residency\*\***: [Duration]
- **\*\*Supporting Documents Attached\*\***:
  1. Utility Bill
  2. Lease Agreement
  3. [Other documents, if any]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for considering our application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]