

[Your Name]  
[Your Title]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Partner's Name]  
[Partner's Title]  
[Partner's Company]  
[Partner's Address]  
[City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to propose a potential partnership between [Your Company] and [Partner's Company] that I believe could be mutually beneficial.

[Introduction of your company and its vision/mission].

I admire [Partner's Company] for [specific reason related to their work or accomplishments], and I believe that our strengths can complement each other.

[Briefly outline the details of the proposed partnership, including goals and potential outcomes].

We can achieve [specific benefits or outcomes] by working together, and I am confident that a partnership will help us both reach our targets more effectively.

I would love the opportunity to discuss this proposal further. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this opportunity. I look forward to your response.

Warm regards,

[Your Name]  
[Your Title]  
[Your Company]