

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email]  
[Your Phone Number]  
[Date]

KX News

[Reporter's Name or Newsroom]  
[Station Address]  
[City, State, ZIP Code]

Dear [Reporter's Name / KX News Team],

I hope this message finds you well. I am writing to bring your attention to a story that I believe would be of significant interest to your viewers.

[Briefly introduce the news tip, including who, what, when, where, and why it's important.]

I have attached [any relevant documents, photos, or files, if applicable] to provide additional context.

I believe this story aligns with KX News' commitment to [mention any relevant themes or focuses of the station such as community issues, local news, etc.]. I would be happy to provide more information or facilitate interviews if you wish to pursue this story further.

Thank you for considering this tip. I appreciate the work you do in keeping our community informed.

Sincerely,

[Your Name]  
[Your Contact Information]