

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KX News

[Station Address]
[City, State, Zip Code]

Dear KX News Team,

I hope this message finds you well. I am writing to share my feedback regarding your recent coverage of [specific topic/issue] aired on [date or time frame].

Firstly, I would like to commend you on [specific positive aspect, e.g., the thoroughness of the reporting, clarity of presentation, etc.]. It was particularly helpful to learn about [mention specific detail or segment that stood out].

However, I would like to suggest [specific criticism or area for improvement]. I believe that [explain reasoning or provide an example of how it could be improved].

Overall, I appreciate the efforts your team makes to keep our community informed. Thank you for your hard work and dedication.

Sincerely,

[Your Name]
[Your Signature (if mailing a hard copy)]