[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient Name] [Company Name] [Company Address] [City, State, Zip Code] Dear [Recipient Name], Subject: VPN Subscription Confirmation I hope this message finds you well. I am writing to confirm my recent subscription to the [Service Name] provided by [Company Name]. Details of my subscription are as follows: - Subscription Type: [e.g., Monthly, Annual] - Subscription Start Date: [Start Date] - Subscription End Date: [End Date, if applicable] - Payment Method: [e.g., Credit Card, PayPal] - Transaction ID: [Transaction ID] I am looking forward to utilizing your services for enhanced online privacy and security. Please let me know if there's any additional information or steps required on my part. Thank you for your prompt attention to this matter. Best regards, [Your Name] [Your Signature (if sending a hard copy)]