

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[VPN Provider's Name]  
[Company Address]  
[City, State, Zip Code]

Dear [VPN Provider's Support Team/Specific Contact Name],

Subject: Request for Troubleshooting Assistance

I hope this message finds you well. I am writing to request assistance with an issue I am experiencing with my VPN service.

[Briefly describe the issue you are facing, including any error messages or symptoms. Mention how long the issue has been occurring and any troubleshooting steps you have already attempted.]

Details of my account:

- Username: [Your Username]
- Subscription Plan: [Your Plan]
- Device(s) Used: [List of Devices]
- Operating System(s): [List of OS]

I would appreciate your guidance on resolving this matter at your earliest convenience. If you require any further information from my end to facilitate the troubleshooting process, please do not hesitate to ask. Thank you for your attention to this issue, and I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Contact Information]