

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

[xVPN Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to request the renewal of my xVPN subscription, which is set to expire on [expiration date]. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Email: [Your Email Address]
- Subscription Plan: [Your Subscription Plan]

I would like to continue enjoying the secure and private internet access that xVPN provides, and I kindly ask that you process my renewal at your earliest convenience.

Please confirm the renewal status and any changes to the terms or pricing of my subscription. If any additional information or actions are required from my side, feel free to reach out.

Thank you for your assistance.

Sincerely,
[Your Name]