```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
Dear Guardians,
```

I hope this letter finds you well in these trying times. I wanted to share some valuable information regarding the location of Xur, the mysterious vendor who appears on weekends to offer unique items in exchange for Legendary Shards.

Location Details:

- **Day: ** [Insert Day of the Week]
- **Time:** [Insert Time Range] (e.g., 10 AM 10 PM UTC)
- **Location:** [Specify the Exact Location in the Game] (e.g., Tower, EDZ, etc.)
- **Notes:**
- Xur typically sells [list examples of items, e.g., Exotic weapons, armor, and consumables].
- Don't forget to bring your Legendary Shards to exchange for these exclusive items.
- Always check back each weekend, as his inventory can greatly impact your loadout!

Stay vigilant and may your journeys be rewarding.

Sincerely,

[Your Name]