

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office

Xuan University

[University Address]

[City, State, Zip Code]

Dear [Applicant's Name],

We are pleased to inform you that you have been accepted into [specific program or major] at Xuan University for the [fall/spring] [year] semester. Your application stood out among a pool of highly qualified candidates, and we believe that you will be a valuable addition to our university community.

Please review the enclosed enrollment details and deadlines to confirm your acceptance. We look forward to welcoming you to Xuan University. Congratulations and best wishes for your academic journey!

Sincerely,

[Your Name]

[Your Title]

Xuan University

[Enclosures: Enrollment Confirmation Form, Accepted Student Guide]