

[Your Name]
[Your Address]
[City, State, Zip Code]
[Country]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
[Country]

Subject: Declaration of Lithium Battery Shipment

Dear [Recipient's Name],

I am writing to provide a declaration and request permission for the international shipment of lithium batteries contained within my package. The details of the shipment are as follows:

- **Item Description:** [Description of battery/item]
- **Model/Part Number:** [Model/Part Number]
- **Quantity:** [Number of batteries being shipped]
- **Watt-hour Rating:** [Watt-hour rating of each battery]
- **Shipping Method:** [Shipping method selected]
- **Tracking Number:** [Tracking number, if applicable]

I confirm that the batteries comply with the required safety standards and regulations for international shipping. The batteries are appropriately packaged to prevent any leakage or short circuits during transit. I take full responsibility for ensuring compliance with all relevant regulations concerning the shipment of lithium batteries. Please feel free to contact me directly at [Phone Number] or [Email Address] should you require any further information or clarification. Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position/Title, if applicable]
[Your Company Name, if applicable]