[Your School Letterhead]
[Date]
[Parent/Guardian Name]
[Parent/Guardian Address]
[City, State, Zip Code]
Dear [Parent/Guardian Name],

We are excited to inform you that our school is using Xtramath, an online program designed to help students improve their math fluency. This program is an excellent resource for reinforcing the math concepts our students are learning in the classroom.

Starting on [Start Date], your child, [Child's Name], will begin using Xtramath as part of their math curriculum. The program is designed to be engaging and efficient, helping students build confidence in their math skills.

We encourage you to support your child by discussing their progress and encouraging regular practice at home. You can access your child's progress through the Xtramath parent portal at [link to portal]. If you have any questions or concerns regarding Xtramath, please feel free to reach out to me at [Teacher's Email] or [School Phone Number]. Thank you for your support in helping your child succeed in math! Sincerely,

[Your Name]
[Your Title]
[School Name]
[School Contact Information]