

[Your Name]  
[Your Title]  
[Your School]  
[School Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Dear [Teacher's Name],

I hope this message finds you well. I am writing to inform you about Xtramath, a valuable tool designed to help students improve their basic math skills in a fun and engaging way.

Xtramath offers personalized practice sessions that adapt to each student's level, ensuring they build a strong foundation in mathematics. Here are some key features:

1. **Individualized Learning:** Each student receives practice tailored to their needs.
2. **Progress Tracking:** Teachers can easily monitor student progress and identify areas needing extra support.
3. **Engaging Format:** The platform is designed to captivate students' interest while promoting mastery of math facts.

To get started, please visit [Xtramath website link] and create an account. I recommend setting a specific time each day for students to work on their Xtramath lessons.

If you have any questions or need assistance with setting up your account, feel free to reach out. Thank you for your dedication to enhancing our students' learning experiences!

Best regards,

[Your Name]  
[Your Title]