

[Your Name]  
[Your Title]  
[School/Organization Name]  
[School/Organization Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[School/Organization Name]  
[School/Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Engagement Letter for XtraMath Implementation

We are excited to partner with you in implementing the XtraMath program to enhance our students' math fluency. This letter outlines our commitment, objectives, and the roles of both parties in this initiative.

**\*\*Objectives:\*\***

1. Enhance students' arithmetic skills through personalized practice.
2. Foster a positive attitude towards math.
3. Monitor student progress and adjust instruction accordingly.

**\*\*Our Commitment:\*\***

- Provide training sessions for educators on using XtraMath effectively.
- Offer ongoing support and resources to ensure successful implementation.
- Regularly review student progress and provide feedback.

**\*\*Your Role:\*\***

- Integrate XtraMath into your math instruction consistently.
- Encourage students to engage with the program regularly.
- Communicate any challenges or feedback to help us improve the experience.

We believe that this collaboration will greatly benefit our students' learning experiences. Please review this engagement outline and confirm your agreement by signing below.

Thank you for your dedication to enhancing math education.

Sincerely,

[Your Name]  
[Your Title]  
[School/Organization Name]  
**\*\*Agreed and Accepted by:\*\***

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[Recipient Name]  
[Recipient Title]  
[Date]