

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Title]
[School/Organization Name]
[School/Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in participating in the Xtramath program at [School/Organization Name]. I believe that engaging in this program will greatly benefit my [child's/own] mathematical skills and improve fluency in basic math operations.

Xtramath's approach to learning aligns with my educational goals, and I am eager to be part of this impactful initiative. I am committed to supporting the program by ensuring consistent practice and participation. Please let me know the next steps to take in order to join the Xtramath program. Thank you for considering my application. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Relationship to the Student, if applicable]