[Your Company Letterhead] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Dear [Recipient's Name], Subject: XS Sizing Chart We are excited to share our XS sizing chart with you to help ensure the best fit for your upcoming purchases. Please find the sizing details below: **XS Size Chart** | Measurement | Inches | Centimeters | |-----|-----| | Bust | [XX] | [XX] | | Waist | [XX] | [XX] | | Hips | [XX] | [XX] | | Inseam | [XX] | [XX] | For any inquiries regarding our sizing or additional questions about our products, please feel free to reach out. Thank you for choosing [Your Company Name]. Best regards, [Your Name] [Your Position] [Your Company Name] [Your Contact Information]