

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to address the recent developments surrounding the termination of my contract with [Name of the Company/Platform].

Firstly, I want to express my gratitude for the opportunities and experiences I have had during my time with [Company Name]. I have valued my role and the community we have built together. However, I was taken aback by the decision to terminate my contract and I would like to request clarification regarding the reasons behind this action.

I believe it is important to engage in an open dialogue to better understand the circumstances that led to this decision. I am committed to resolving any misunderstandings or issues that may have arisen.

Please let me know a suitable time for us to discuss this matter further. I appreciate your attention to this request and look forward to your response.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Contact Information]