

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction with [specific issue related to XQD, e.g., product quality, service, etc.].

On [date of the incident], I [describe what happened, including relevant details]. Despite my efforts to resolve this matter by [mention any attempts made to address the issue], I feel that the resolution provided was unsatisfactory.

I would appreciate if you could [suggest a satisfactory outcome, e.g., refund, replacement, etc.]. I believe that a prompt resolution to this matter will restore my confidence in your company.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]