

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: XP Discount Confirmation

Dear [Recipient Name],

We are pleased to confirm your XP discount application. Below are the details of your approved discount:

**\*\*Discount Percentage:\*\*** [XX%]

**\*\*Effective Date:\*\*** [Start Date]

**\*\*End Date:\*\*** [End Date]

**\*\*Discount Code:\*\*** [XXXXXXXX]

Please use the above code at checkout to enjoy your discount on qualifying purchases.

Should you have any questions or require further assistance, feel free to contact us at [Your Phone Number] or [Your Email Address].

Thank you for choosing [Your Company Name]!

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]