

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Acknowledgment of Xoom Transaction

Dear [Recipient's Name],

I am writing to formally acknowledge the transaction completed through Xoom on [Transaction Date]. The details of the transaction are as follows:

- Transaction ID: [Transaction ID]
- Sender's Name: [Sender's Name]
- Recipient's Name: [Recipient's Name]
- Amount Sent: [Amount]
- Currency: [Currency Type]
- Payment Method: [Payment Method]

As per the transaction records, the funds were successfully transferred to the recipient and are expected to be available for pick-up or deposit on [Expected Availability Date].

Thank you for using Xoom for your transaction needs. If you have any questions or require further assistance regarding this transaction, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Position, if applicable]