

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Xoom, A PayPal Service
[Company Address]
[City, State, ZIP Code]

Subject: Payment Dispute Resolution - [Transaction ID]

Dear Xoom Customer Service Team,

I am writing to formally dispute a transaction made on [transaction date] with the transaction ID [Transaction ID]. I believe that there has been an error/issue related to this transaction that requires resolution.

****Details of the dispute:****

- Transaction Amount: [amount]
- Recipient's Name: [recipient's name]
- Recipient's Location: [recipient's location]
- Description of the Issue: [Briefly describe the issue, e.g., transaction not received, incorrect amount charged, etc.]

I have attached relevant documents, including [receipts, emails, or other supporting documentation], to support my claim.

I kindly request that you investigate this matter and provide a resolution at your earliest convenience. Please let me know how to proceed further or if you require additional information from my side.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]