[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] Customer Service Xoom, a PayPal Service [Company Address] [City, State, Zip Code] Subject: Urgent Assistance Required for Xoom Transaction Issues Dear Xoom Customer Service Team, I hope this message finds you well. I am writing to bring to your attention an issue I have encountered with a recent transaction made through Xoom. Transaction Details: - Transaction ID: [Transaction ID] - Date of Transaction: [Transaction Date] - Amount Sent: [Amount] - Recipient Name: [Recipient Name] - Recipient Country: [Recipient Country] Description of the Issue: [Briefly describe the issue you are facing, such as delays, incorrect amount, recipient not receiving funds, etc.] I kindly request your assistance in resolving this matter as soon as possible. Please let me know if you require any additional information or documentation from my side. Thank you for your prompt attention to this issue. I look forward to your immediate response. Sincerely, [Your Name] [Your Account Information (if applicable)]