

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[XnView Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],
Subject: Letter of Intent

I am writing to express my intent to [briefly state purpose, e.g.,
"collaborate with XnView on a project that focuses on enhancing user
experience within your software"].

[Paragraph 1: Introduction and background information about yourself or
your organization.]

[Paragraph 2: Describe the specific goals or objectives of the intended
collaboration or partnership.]

[Paragraph 3: Outline potential benefits for both parties and possible
next steps.]

I look forward to the opportunity to discuss this further and explore how
we can collaborate effectively.

Thank you for considering my proposal.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Organization]