

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service  
Sirius XM Radio Inc.

[Company Address]  
[City, State, ZIP Code]

Subject: Subscription Cancellation Request

Dear Sirius XM Customer Service,

I am writing to formally request the cancellation of my Sirius XM subscription. My account number is [Your Account Number].

Please consider this letter as my official notice to cancel my subscription effective immediately/on [desired cancellation date]. I would appreciate a confirmation of my cancellation and any final statements necessary.

Thank you for your assistance.

Sincerely,  
[Your Name]