

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Leasing Agreement for XKR

Dear [Recipient's Name],

I am writing to formally initiate the leasing agreement for the Jaguar XKR as discussed on [date of discussion]. Below are the details of the agreement as we have outlined:

1. ****Leased Vehicle****: Jaguar XKR
2. ****Lease Duration****: [Specify duration, e.g., 36 months]
3. ****Monthly Payment****: [Specify amount]
4. ****Initial Payment****: [Specify amount]
5. ****Mileage Limit****: [Specify limit, e.g., 15,000 miles/year]
6. ****Lease Start Date****: [Specify date]
7. ****Lease End Date****: [Specify date]
8. ****Maintenance and Insurance Responsibilities****: [Specify responsibilities]

Please review the details and let me know if everything is in order. I look forward to finalizing the agreement and securing the vehicle for the agreed term.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Company Name, if applicable]