

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee

Xi'an Jiaotong-Liverpool University

[Department or Program Name]

[University Address]

[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to wholeheartedly recommend [Applicant's Name] for [specific program or position] at Xi'an Jiaotong-Liverpool University. I have had the pleasure of knowing and working with [Applicant's Name] for [duration] as [his/her/their] [your relationship, e.g., professor, supervisor, etc.].

During this time, [he/she/they] has consistently demonstrated [list key qualities and skills relevant to the program]. [Provide specific examples or anecdotes that illustrate these qualities].

In addition to [his/her/their] academic talents, [Applicant's Name] has also shown [mention any extracurricular activities, volunteer work, or personal qualities]. This dedication and passion make [him/her/them] an excellent candidate for your program.

I strongly believe that [Applicant's Name] will thrive at XJTLU and contribute positively to your academic community. I highly recommend [him/her/them] without reservation.

Please feel free to contact me if you require any further information.

Sincerely,

[Your Name]

[Your Position]

[Your Institution/Organization]

[Your Contact Information]