

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

Admissions Office
Xi'an Jiaotong-Liverpool University
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the [specific program name] at Xi'an Jiaotong-Liverpool University. With a passion for [your field of interest], I believe that studying at XJTLU will provide me with the necessary skills and knowledge to excel in my career.

I have completed my [previous education details, e.g., Bachelor's degree in XYZ] from [Your Previous Institution], where I developed a strong foundation in [relevant skills or subjects]. My academic accomplishments, coupled with my experiences in [any internships, projects, or relevant activities], have prepared me well for the challenges and opportunities that the program at XJTLU presents.

I am particularly drawn to [specific features of XJTLU or the program, such as faculty, research opportunities, international environment, etc.], which I believe align with my aspirations of [your career goals or interests]. I am excited about the prospect of contributing to and learning from the diverse community at XJTLU.

I have attached my application documents, including my CV, academic transcripts, and letters of recommendation, for your review. I am looking forward to the opportunity of discussing my application further and am excited about the possibility of joining XJTLU for the next academic term.

Thank you for considering my application.

Sincerely,
[Your Name]