```
Dear [Recipient's Name],
I hope this message finds you well. I am writing to share an XQL query
that I have constructed for [specific purpose, e.g., data retrieval,
analysis, etc.]. Below is the query:
```xql
SELECT [columns]
FROM [table]
WHERE [conditions]
ORDER BY [column]
LIMIT [number];
Please let me know if you have any questions or need further adjustments.
I look forward to your feedback.
Best regards,
[Your Name]
[Your Position]
[Your Contact Information]
```