

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Complaint Regarding XQR Code

I am writing to formally express my dissatisfaction regarding the issues I have encountered with the XQR code provided by your company.

[Briefly describe the issue you experienced with the XQR code. Include specific details such as dates, location, and any relevant transactions.]

Despite my attempts to resolve this matter, [explain any actions you have taken, such as contacting customer service or attempting to use the product/service]. Unfortunately, the problem remains unresolved.

I kindly request that [state what resolution you are seeking]. I believe this will not only address my concerns but also ensure better service for other customers in the future.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]