

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits and health. As we embrace the beautiful season of [insert season, e.g., spring], I wanted to take a moment to extend my warmest greetings to you and your family.

The joy of gathering with loved ones during this time reminds me of the importance of connection and community. I cherish the moments we've shared and look forward to creating more wonderful memories together. Please let me know if you'd like to get together soon--I would love to catch up!

Wishing you all the best and sending you my warmest regards.

Sincerely,  
[Your Name]