

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my recent inquiry regarding my application for the XDR position at [Company Name]. I submitted my application on [Submission Date] and wanted to express my continued interest in the opportunity to join your team. As I mentioned in my previous correspondence, I believe my skills in [mention relevant skills or experiences] align well with the requirements for the XDR role. I am eager to contribute to [Company's specific goals or projects].

If there are any updates on my application status or if you require any further information, please do not hesitate to reach out. Thank you for considering my application. I look forward to the possibility of discussing my application further.

Warm regards,

[Your Name]