

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Acknowledgment of XDR File Receipt

We are writing to acknowledge the receipt of the XDR file submitted on [date of submission]. We appreciate your promptness in providing this important document.

Our team will review the contents thoroughly and reach out if any further information or clarification is needed.

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]