

[Your Company Letterhead]

[Date]

Xcel Energy

[Address]

[City, State, Zip Code]

Subject: Business Verification Letter

To Whom It May Concern,

This letter serves to verify that [Your Company Name], located at [Your Company Address], is a legitimate business entity operating in [Your City/State]. We have been in operation since [Year of Establishment] and are currently a customer of Xcel Energy.

Our account number with Xcel Energy is [Account Number]. The primary contact for our account is [Contact Name], who can be reached at [Contact Phone Number] or [Contact Email Address].

We request that you recognize this letter for any verification purposes required. Should you need any further information, please feel free to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Phone Number]

[Your Company Email Address]