

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Department  
Xcel Energy  
[Company Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to inquire about the recent charges on my Xcel Energy bill for the period of [insert billing period].

I have noticed an increase in my total charges compared to previous months, and I would like to understand the factors contributing to this change. Specifically, I am interested in the following details:

1. **\*\*Rate Changes\*\***: Have there been any recent adjustments to the billing rates that could affect my charges?
2. **\*\*Usage Details\*\***: Could you provide a breakdown of my energy usage for this billing cycle compared to past cycles?
3. **\*\*Additional Fees\*\***: Are there any new fees or charges applied to my account that I should be aware of?

I appreciate your assistance in this matter. Please feel free to reach me at [Your Phone Number] or [Your Email Address] for any clarifications or additional information you may need to address my inquiry.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Account Number (if applicable)]