

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, ZIP Code]

Dear [Recipient Name],  
Subject: XJD Submission

I am writing to submit my XJD application as per the guidelines provided.  
Attached you will find all necessary documents for your review.

[Optional: Briefly explain the purpose of the submission or any relevant details.]

Thank you for considering my application. I look forward to your response.

Sincerely,

[Your Name]  
[Your Position, if applicable]  
[Your Organization, if applicable]