

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
Xi'an Jiaotong-Liverpool University  
[University Address]  
[City, State, Zip Code]

Dear [Admission Officer's Name or "Admissions Committee"],

Subject: Acceptance of Offer for Admission

I am writing to formally accept the offer of admission to [specific program name] at Xi'an Jiaotong-Liverpool University for the [academic year/semester]. I am excited about the opportunity to join the university and contribute to the academic community.

Please find attached the required documents and the deposit/payment as requested in the offer letter. I look forward to starting my studies and engaging with fellow students and faculty.

Thank you for this opportunity.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]