

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Xbox Support Team
Microsoft Corporation
1 Microsoft Way
Redmond, WA 98052

Subject: Urgent Account Security Concern

Dear Xbox Support Team,

I am writing to express my concern regarding the security of my Xbox account (username: [Your Xbox Username]). Recently, I noticed [describe the suspicious activity, e.g., unauthorized purchases, login attempts from unknown devices, etc.].

To ensure the safety of my account, I have already taken the following steps:

- Changed my account password
- Enabled two-factor authentication
- [Any other steps taken]

I would greatly appreciate your assistance in investigating this matter further. Please let me know if you require any additional information from my side.

Thank you for your prompt attention to this serious issue.

Sincerely,
[Your Name]