

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Support

Xbox Live

[Company Address]
[City, State, Zip Code]

Dear Xbox Live Customer Support,

Subject: Complaint Regarding Xbox Live Content

I hope this letter finds you well. I am writing to formally address a concern I have regarding content available on Xbox Live that I believe violates your content guidelines.

Description of the Issue:

[Provide a detailed description of the specific content in question, including title, date reported, and nature of the complaint.]

Impact:

[Explain how this content has affected your user experience or violated community standards.]

Previous Communication:

[If applicable, summarize any previous communication regarding this issue, including dates and responses received.]

Resolution Requested:

[Clearly state what resolution you are seeking, whether it's removal of the content, an apology, or any other action.]

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Xbox Live Gamertag]