

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

WXYZ Detroit

[Station Address]  
[City, State, Zip Code]

Dear WXYZ Detroit Customer Service,

I am writing to formally express my dissatisfaction with [describe the specific issue or incident, e.g., a recent broadcast, service received, or news coverage].

[Provide details about the issue, including dates, times, and any relevant information that supports your complaint.]

As a loyal viewer/listener, I expected better from WXYZ Detroit, and I hope this matter can be addressed promptly.

I look forward to your response.

Sincerely,

[Your Name]